14600 Huffmeister Road, Apt 9302 Telephone: (832) 220-6399

Cypress, TX 77429 afkam2011@gmail.com

**Certified Internal Auditor/Management Accountant**

Accounting professional with experience in costing, internal auditing and inventory management. Direct experience with manufacturing and retail. Trained in SAP FICO configuration. Interested in Internal Auditing, SAP FICO configuration, development, integration and testing.

In-depth knowledge of warehouse internal process and procedures. Attention to detail with good work ethics and organizational skills. Strengths include inventory management skills, and diverse work experience, continuously acquiring new skills, Believe in teamwork and identify with and support team goals. Ability to gather, analyze and evaluate facts with additional areas of expertise in:

**Managerial Accounting / Business Risk Assessment / Cost Analysis**

**Budget Management / Inventory Control / SAP FICO**

**PROFESSIONAL EXPERIENCE**

**Gosa Systems, Inc** April 2011-May, 2011

**Junior SAP FI Consultant (two weeks contract)**

* Assisted with requirement gathering, analysis, and mapping of business processes.
* Configured the chart of accounts, and set up account groups and vendor/customer master data
* Tested the GL account postings for performance and accuracy.
* Helped with end-user material documentation.
* Assisted with Financial Statement version configuration.

**Home Depot** March2010 – March 2011

***Inventory Control Specialist***

* Managed pack-down teams to ensure availability of merchandise and compliance with all policies and procedures.
* Ensured proper cutoffs, quality of inventory count and communicate inventory levels to all store associates; including district and divisional management.
* Reviewed price changes, markdowns and other promotional offers
* Developed plans for inventory preparation and ensure store remains on track

**Forward in Faith International Ministries,** Atlanta, GA February 2008 – January 2011

***Certified Internal Auditor*** (volunteer)

* Charged with all accounting internal controls for a global ministry in 13 states. Evaluated controls and procedures, including checks and balances to reduce possible loss or errors.
* Verified bank reconciliation, deposit slips, general ledgers and other source documents.
* Analyzed monthly financial statements and ensure on-time filing of all returns.
* Submitted quarterly and annual audit reports to the Secretary-General at Zimbabwe headquarters.
* Reviewed insurance policy on a regular basis to ensure valuable assets are adequately covered.

**Key Accomplishments:**

* Developed and implemented effective internal controls to reduce fraud and misuse of church funds.
* Instrumental in evaluating activities; ensuring they’re in alignment with organization’s budget.
* Streamlined internal control system for U.S. ministries; maintaining efficiency for all locations.

**Innscor Africa Limited,** Zimbabwe 1997 – 2006

***Regional Internal Auditor*** (2001 – 2006)

* Achieved a steadfast progression from management accountant to this senior-level position. Identified and evaluated organization’s risk areas and provided recommendations on developing annual audit plan.
* Led organizational project teams and served as a key member at management meetings.
* Delivered written audit reports and conducted presentations to management team and Board of Directors.

**Key Accomplishments:**

* Saved the company $150,000 per year by introducing internal control procedures on all imports for the group.
* Continued professional development and training in external and internal auditing, joined professional associations, and served as a liaison to external auditors during annual audits.

**Management Accountant** (1997 – 2000)

* Effectively managed accounts payable department and physical inventory duties which included the following: inventory transfers among branch locations, preparing profitability analysis reports, monthly financial status, forecasts and annual budgets for each division.
* Reviewed, analyzed and updated standard costs, product margins and cost variances.

**Key Accomplishments:**

* Recommended process improvements to purchasing department which eliminated surplus and obsolete products.
* Successfully managed the physical inventory process and streamlined internal controls by implementing improvements to warehouse layout.
* Countered the competition by evaluating new products on the market, preparing profitability analysis report and establishing appropriate mark-ups.
* Designed several computer models and analytical tools to facilitate a fair and objective allocation of common costs among operation divisions.

**EDUCATION**

Bachelor of Business Studies: University of Zimbabwe

**CERTIFICATIONS**

Certified Management Accountant (CMA)

Certified Internal Auditor (CIA)

Institute of Chartered Secretaries and Administrators (ICSA) Diploma

**COMPUTER APPLICATIONS**

QuickBooks, SAP FICO module, ACL (introductory course), Excel, Word. PowerPoint, Pastel.